

Message Text

PAGE 01 STATE 107552

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FM SECSTATE WASHDC

TO AATO WASHDC

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FOLLOWING REPEAT STATE 107552 ACTION SANTO DOMINGO CALI
GUATEMALA INFO MEXICO BOGOTA MAY 8

QUOTE

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SUBJ: TREASURY SECRETARY SIMON TRAVEL - ADMINISTRATIVE
ARRANGEMENTS

1. TREASURY SECRETARY SIMON WILL HEAD U.S. DELEGATION TO THE SIXTEENTH ANNUAL MEETING OF IDB BOARD OF GOVERNORS IN SANTO DOMINGO, MAY 18-21, 1975. DEPUTY SECRETARY GARDNER WILL JOIN AND HEAD U.S. DELEGATION ON MAY 21, FOLLOWING SECRETARY SIMON'S RETURN TO WASHINGTON, D.C. SOME MEMBERS OF DELEGATION WILL ARRIVE SANTO DOMINGO PRIOR TO MAY 18, 1975. FOLLOWING IDB MEETING, TREASURY/CONGRESSIONAL GROUP WILL CONTINUE FOR SCHEDULED PROJECT VISITS. ANTICIPATE COMPOSITION OF DELEGATION WILL INCLUDE SENIOR EXECUTIVE BRANCH OFFICIALS, SOME WIVES AND SUPPORTING PERSONNEL. TOTAL DELEGATION EXPECTED TO ATTEND IDB MEETINGS WILL BE APPROXIMATELY FIFTY (50). COMPOSITION OF PARTY FOR PROJECT VISITS WILL REMAIN APPROXIMATELY THE SAME BUT WILL TOTAL AN ESTIMATED FORTY (40) MEMBERS MAXIMUM.

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PAGE 02 STATE 107552

2. THE FOLLOWING IS A TENTATIVE ITINERARY FOR SECRETARY SIMON AND PARTY ATTENDING IDB MEETINGS AS WELL AS TREASURY/ CONGRESSIONAL DELEGATION FOR SCHEDULED PROJECT VISITS.

DEP ANDREWS AFB 1500 5/18
ARR SANTO DOMINGO 1840

(DEPUTY SECRETARY GARDNER JOINS DELEGATION IN SANTO DOMINGO)

DEP ANDREWS AFB 1500 5/21
ARR SANTO DOMINGO 1840

(SECRETARY SIMON DEPARTS DELEGATION FOR RETURN TO WASHINGTON, D.C.)

DEP SANTO DOMINGO 1000 5/21
ARR ANDREWS AFB 1340

(ITINERARY CONTINUES FOR SCHEDULED PROJECT VISITS)

DEP SANTO DOMINGO 0930 5/22
ARR CALI, COLOMBIA 1030

DEP CALI, COLOMBIA 0930 5/24
ARR GUATEMALA CITY 1145

DEP GUATEMALA CITY 0930 5/26
ARR CANCUN, MEXICO 1055

DEP CANCUN, MEXICO 1800 5/26
ARR MERIDA 1850

DEP MERIDA 0930 5/28
ARR ANDREWS AFB 1500

ALL TIMES LOCAL. EMBASSY/POST TO BE INFORMED SEPTEL ANY CHANGES IN FLIGHT ITINERARY. REQUEST ASSIGNMENT OF CONTROL OFFICER FOR EACH LOCATION AND CABLE NAME TO TREASURY, WASHINGTON, MR. EMERSON DAVIS, JR., ADMINISTRATIVE OFFICER.

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PAGE 03 STATE 107552

3. CUSTOMS, HEALTH AND IMMIGRATION: REQUEST ALL EMBASSY/POST OBTAIN GROUP CLEARANCE AND WAIVER OF VISAS FOR ENTIRE PARTY. PASSPORT NUMBERS, PLACE AND DATE OF BIRTH PROVIDED SEPTEL. PARTY HAS ALL NECESSARY IMMUNIZATIONS. PLEASE ASSIGN EMBASSY/POST OFFICER TO RECEIVE PASSPORTS FROM MR. DAVIS AND HANDLE ENTRY/EXIT FORMALITIES.

4. GROUND TRANSPORTATION (SANTO DOMINGO): PLEASE PROVIDE SIXTEEN (16) LIGHT OR MEDIUM SEDANS, AND ONE (1) HEAVY SEDAN WITH ENGLISH SPEAKING DRIVERS WHO ARE FAMILIAR WITH CITY AND ITS ENVIRONS. INDIVIDUALLY ASSIGNED VEHICLES TO BE KEPT TO A MINIMUM. FOR PROJECT VISITS ALL EMBASSY/POST

REQUESTED TO PROVIDE A TOTAL OF TWELVE (12) PASSENGER VEHICLES FOR ASSIGNMENT TO DELEGATION LEADERS. AT ITS

DISCRETION, EMBASSY/POST SHOULD ARRANGE BUS TRANSPORTATION TO/FROM AIRPORT, AND WHEREVER ELSE APPROPRIATE. TRANSPORTATION FOR AIR CREW RESPONSIBILITY OF DAO. RECOMMEND MOTOR POOL DISPATCH SERVICE FROM VISITOR'S CONTROL ROOM BETWEEN HOURS 0730-2100.

5. BAGGAGE: A TWO AND ONE HALF TON TRUCK WITH HANG-UP BARS AND FOUR BAGGAGE HANDLERS SHOULD PROCEED TO REAR STARBOARD DOOR AND AWAIT UNLOADING INSTRUCTIONS FROM MR. DAVIS.

6. CLASSIFIED TRANSPORT: A STATION WAGON SHOULD BE PROVIDED REAR STARBOARD DOOR FOR CLASSIFIED MATERIAL, TO BE ESCORTED BY MARINE SECURITY OR COMPARABLE GUARD. DELETE THIS REQUIREMENT FOR CANCUN.

7. HOTEL ACCOMMODATIONS: REQUEST PRE-REGISTRATION OF PARTY FOR ALL OVERNIGHT VISITS. RESERVE ONE (1) SUITE AND THIRTY (30) SINGLE/DOUBLE OCCUPANCY ROOMS AT ONE APPROPRIATE HOTEL EACH LOCATION. PLEASE CABLE HOTEL NAME AND ROOM NUMBERS TO MR. DAVIS, ASAP. AIR CREW ACCOMMODATIONS RESPONSIBILITY OF DAO. FOR GUATEMALA CITY: IT IS ESSENTIAL THAT HOTEL ACCOMMODATIONS BE LOCATED IN SINGLE HOTEL, PREFERABLY THE CAMINO REAL. FOR SANTO DOMINGO: PLEASE RESERVE SIX (6) DOUBLES AND TWO (2) SINGLES AT THE EMBAJADOR HOTEL FOR SECRET SERVICE. THESE ROOMS ARE IN LIMITED OFFICIAL USE
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PAGE 04 STATE 107552

ADDITION TO ABOVE REQUIREMENTS. SECRET SERVICE FUNDING ARRANGEMENTS WILL BE PROVIDED SEPTTEL.

8. VISITOR'S CONTROL ROOM: ALL POINTS EXCEPT CANCUN: (ONE DOUBLE); BEDROOM FURNITURE SHOULD BE REMOVED AND THE FOLLOWING PROVIDED:

TABLE FOR EMBASSY OFFICER

TABLE FOR ACCOMMODATING CURRENCY EXCHANGE AND SUNDRIES SALES

TABLE FOR INFORMATION BOOKLETS ON LAUNDRY/DRY CLEANING SERVICE, RESTAURANTS, PLACES OF INTEREST, CURRENCY INFO, MEDICAL FACILITIES, HEALTH PRECAUTIONS AND MOTOR POOL INFO (SAME INFO SHEETS TO BE PLACED IN ROOMS), PLACES OF ENTERTAINMENT, ROOM ASSIGNMENT LIST.

PLEASE PROVIDE PACKAGING/WRAPPING SUPPLIES FOR LOCAL PURCHASES. BEVERAGES, CIGARETTES, SUNDRY ITEMS SHOULD BE AVAILABLE FOR SALE, FOREIGN SERVICE LOCAL EMPLOYEES MAY BE

USED TO OPERATE THIS ROOM. SECURITY CONTROL NOT REQUIRED.
NO CLASSIFIED MATERIAL TO BE STORED IN THIS ROOM.

FOR SANTO DOMINGO: EMBAJADOR HOTEL AND HISPANIOLA EACH TO
HAVE VISITOR'S CONTROL ROOM.

9. ADMINISTRATIVE CONTROL ROOM/SECRETARIAT (ALL POINTS
EXCEPT CANCUN); TWO CONNECTING DOUBLES; BEDROOM FURNITURE
SHOULD BE REMOVED AND THE FOLLOWING PROVIDED:

TWO (2) TABLES OF STAFF

TWO (2) TYPING STANDS WITH CHAIRS

TWO (2) ELECTRIC TYPEWRITERS

ONE (1) COPYING MACHINE (PREFER XEROX 360)

OFFICE SUPPLIES

TWO (2) FOUR DRAWER BAR LOCK CABINETS

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PAGE 05 STATE 107552

THERE WILL BE OPEN STORAGE CLASSIFIED MATERIAL IN THIS
ROOM. REQUEST ACCESS CONTROLLED BY GUARD ON 24HOUR BASIS.
REQUEST LINE TO EMBASSY SWITCHBOARD IF EMBASSY/POST THINKS
NECESSARY. FOR SANTO DOMINGO: ADMINISTRATIVE CONTROL
ROOM/SECRETARIAT TO BE LOCATED IN THE EMBAJADOR HOTEL.

10. COMMUNICATIONS SUPPORT: REQUIRE 24 HOUR CAPABILITY
WHILE SECRETARY IS ON LOCATION, INCLUDING COURIER SERVICE.
NORMAL SUPPORT SHOULD BE AVAILABLE FOR ALL PROJECT VISITS.

11. FUNDING: MR. DAVIS IS AUTHORIZED TO MAKE ADMINISTRA-
TIVE ARRANGEMENTS FOR ALL DELEGATION MEMBERS. BUDGET AND
FINANCE OFFICER WILL PAY EXPENSES APPLICABLE TO TREASURY
AND RENDER AN ACCOUNTING FOR THE FUNDS TO MR. DAVIS FOR
PAYMENT APPROVAL. OTHERWISE, EXPENDITURES MAY BE APPROVED
BY CATEGORY FOR SUBSEQUENT ACCOUNTING. FUNDING CITATION
AND ADDITIONAL INFORMATION PROVIDED SEPTEL. CITATION CO-
VERS OPERATIONAL EXPENSES INCLUDING TDY MARINES. CON-
GRESSIONAL AND OTHER NON-TREASURY MEMBERS WILL ARRANGE PAY-
MENT OF ALL HOTEL AND OTHER COSTS PRIOR TO DEPARTURE. NO
REPRESENTATIONAL EXPENDITURES ON BEHALF OF THE PARTY MAY BE
INCURRED WITHOUT SPECIFIC AUTHORIZATION OF MR. DAVIS.

12. MISCELLANEOUS: REQUEST PHOTOGRAPHIC COVERAGE OF
OFFICIAL FUNCTIONS WHERE PRACTICAL BY USIS. PLEASE FOR-
WARD NEGATIVES AND TWO COPIES EACH PRINT TO TREASURY C/O
MR. JAMES SITES, ROOM 2324, IMMEDIATELY FOLLOWING VISIT.
WHERE AVAILABLE, REQUEST SEVERAL COPIES USIS NEWS SUMMARY

IN VISITOR'S CONTROL ROOM ON MORNING DELEGATION IS IN YOUR COUNTRY. THE SUMMARIES SHOULD BE PROVIDED AT THE HOTEL AT EARLIEST TIME PRACTICAL EACH DAY. COPIES OF LOCAL ENGLISH LANGUAGE NEWSPAPERS SHOULD BE DELIVERED EACH MORNING TO EVERY DELEGATION MEMBER'S ROOM. IF REQUIRED, PLEASE HAVE ELECTRIC TRANSFORMERS IN VISITOR'S CONTROL ROOM.

13. SECRETARIAT SUPPORT: REQUEST OFFICER AND CLERICAL SUPPORT TO BE ON CALL TO ASSIST PARTY IF NECESSARY.

14. REPRESENTATIONAL FUNCTIONS: PLEASE DO NOT REPEAT NOT LIMITED OFFICIAL USE
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PAGE 06 STATE 107552

SCHEDULE BLACK TIE EVENTS FOR SECRETARY'S VISIT.

15. PLEASE ADVISE IMMEDIATELY SUCCESS IN OBTAINING VISA WAIVERS. KISSINGER UNQUOTE KISSINGER

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